

There are only 2
Chiefs of Staff
"National and Department"

"DEPUTY" CHIEF OF STAFF

- The District President may appoint (4) "Deputy" Chiefs of Staff.
 - They assist the District President when asked.
 - Aid in institution and training of new Auxiliaries.
 - Knowledgeable in all facets of Auxiliary to include:
Bylaws/Programs and Mentoring skills.
 - Identifies warning signs of struggling Auxiliaries and reports to Department President.
 - Promotes use of MALTA to teach and inform members.
 - Fill out monthly report form to Department Chief of Staff.

KIND - SUPPORTIVE - PATIENT

Department Chief of Staff
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EXTENSION AND REVITALIZATION MENTORING PROGRAM

EXTENSION – STARTING A NEW AUXILIARY STEPS:

- Identify Unaffiliated Posts.
- Contact Department President or Chief of Staff to discuss possibility of a new Auxiliary.
- Review MALTA for presentation tools.
- Ask the Post Commander for permission to make a presentation.
- Invite the Department President and/or Chief of Staff to attend meeting with the Post.
- Gain 2/3 approval vote from Post membership.
- Department President will appoint an organizer to work with the Post.
- Mentor the new Auxiliary and members until healthy!

REVITALIZATION – NEW LIFE AND VITALITY HEALTHY AUXILIARIES:

Have met the 5 Essentials

- Minimum of (10) business meetings per year (Sec.210 A).
- Dues paid for (10) members by February 1 (Sec. 207 C).
- Up-to-date quarterly audits by Trustees (Sec.814).
- Officers elected, installed and reported to National Headquarters (Sec. 804, 806).
- The offices of President and Treasurer MUST be bonded (Sec. 806 A).

MENTORING

- Prepares members to become educated leaders.
- Ensures legacy of the VFW Auxiliary.
- Creates strong and healthy Auxiliaries.
- Auxiliaries move forward not “anchored in the past”.
- Encourages and offers guidance.
- Guarantees the Auxiliary future.

STRUGGLING AUXILIARY PLAN

PERFORMANCE IMPROVEMENT PLAN

“P I P”

STRUGGLING AUXILIARIES

The District President or Official Representative visit can identify the following:

5 Essentials of a Healthy Auxiliary that may not have been met

- **Not attracting new members**
- **Program reports not completed**
- **Veterans and families not receiving assistance**
- **Officers remain the same year after year**
- **Internal personality issues**

SUSPENSION

RED FLAG AUXILIARY

Simply means it's time to assign a team to work very closely with the Officers and members to bring them back to being a healthy Auxiliary.

- **The Department President requests the Auxiliary be put on Suspension.**
- **A team is assigned to attend meetings and report findings to the Department President.**
- **Usually, a minimum of 90 days with monthly team reports.**
- **Mentoring is a huge part of the suspension process.**
- **Remove from suspension and continue mentoring.**

EXTENSION – REVITALIZATION AWARDS

- **Award for Members**

\$25 VFW Store gift certificate to one member in each of the 10 Program Divisions for the best assistance to the Chief of Staff in establishing a new Auxiliary with the approval of the Department President.

- **“NEW” Award for District President**

\$25 VFW Store gift certificate to one District President or Official Representative in each of the 10 Program Divisions for the best assistance to the Chief of Staff with a struggling VFW Auxiliary by mentoring and maintain a close relationship until the Auxiliary becomes Healthy, with the knowledge of the Department President. Use of MALTA Member Resources Healthy Auxiliary tools and mentor training required.

- **Awards for Department and Department Chairman**

\$25 VFW Store gift certificate to one or Department Chief of Staff in each of the 10 Program Divisions for the most unique promotion educating members to maintain healthy Auxiliaries and to promote Extension while utilizing MALTA Member Resources.